HELP University
university of achievers

FOR OFFICE USE ONLY		
Centre Number	Student ID	UCI
MY874		

CAMBRIDGE ASSESSMENT INTERNATIONAL EDUCATION
PROFESSIONAL DEVELOPMENT QUALIFICATIONS
CAMBRIDGE INTERNATIONAL AWARD IN TEACHING AND LEARNING
APPLICATION FORM

INSTRUCTIONS: Please complete the form in BLOCK LETTERS, using either BLACK or BLUE ballpoint ink.

1. Candidate's Full Name as in Passport / NRIC (Leave spaces between names and initials)

2. Date of Birth

d	d	m	m	y	y

3. MyKad/Passport Number

4. Nationality

5. Gender - Tick (√) as appropriate

☐ Male ☐ Female

6. Contact Number

7. Email Address

8. Is English your first language? - Tick (√) as appropriate

☐ Yes ☐ No

9. Course selection - Tick (√) as appropriate

i) Cambridge International Award in Teaching and Learning (CIATL) : ☐

ii) Cambridge International Certificate in Teaching and Learning (CICTL) : ☐

iii) Cambridge International Diploma in Teaching and Learning (CIDTL) : ☐

10. Name of current school/college/University/Current employer

11. I am currently teaching ☐ hours a week.

12. Academic Qualifications

Tertiary studies (if applicable). Please list the most recent qualification.
Diploma/Bachelor or equivalent

Name of Course	Name of Institution	Year of Completion

13. Employment history

Please provide details of employment (if applicable)

Occupation	Organisation	Position

14. Financial Resources

Please enter details of sponsor. If fees are sponsored by institution (eg HELP University) or company, please provide a letter of sponsorship (if applicable).

i) Name of Sponsor

ii) Correspondence Address

iii) Relationship

iv) E-mail Address

v) Contact Number

15. <u>Candidate Declaration</u>

- I declare that the information on this form is correct and complete. I acknowledge that the provision of incorrect information or the withholding of relevant information relating to my application, might invalidate my enrolment and that HELP University may withdraw an offer or a place or cancel my application in consequence thereof.
- I consent to any company at which I have previously or currently been or am an employer, providing HELP with information about me for the purpose of verifying qualifications and experience.
- I hereby agree and authorise HELP to release my personal information given herein to any authorised agencies and/or bodies of HELP or its business partners for the purpose of enrolment, educational evaluation, transfer of courses and any other administrative process; and to any relevant government bodies/agencies for enforcement of law.
- I hereby agree and authorise HELP to release my personal information such as name, credentials, academic record, of my activities at HELP, in posters, leaflets, brochures, advertisements, websites, films, electronic recordings and the like for the marketing and promotion of HELP's corporate image and programs of study, and/or any purpose incidental to it.
- I understand and agree that HELP and its authorised representatives shall have unlimited use of, and exclusive rights, titles and interests including copyrights over materials and course work, during and after the completion of the course from HELP.
- I have read and understood the above conditions, and agree, authorise and accept them fully.

Terms and Conditions

- There is strictly no refund of all fees paid if notification of withdrawal is received after the commencement date of programme.
- All notification of withdrawal must be made in writing.
- Any additional charges incurred by Cambridge International Services for late submission, resubmission and other miscellaneous charges will be borne by Candidate.

Candidate's signature: _____ **Candidate's Name: _____**

Date: d d m m y y